**CONFIRMATION OF ACCEPTANCE OF EXCHANGE STUDY PLACEMENT AND
TRAVEL GRANT CONDITIONS
ACADEMIC YEAR 20\_\_\_/20\_\_\_ UNIVERSITY OF VAASA**

**NORDPLUS AND BILATERAL EXCHANGES**

**Name and student number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Current degree level \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Study Programme/ major \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 I accept the exchange study placement offered to me

**Country of Destination \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Host University at Destination \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Estimated time for exchange** (start and end date) \_\_\_\_\_\_\_\_\_\_ **- \_\_\_\_\_\_\_\_\_\_\_**

**By signing this document:**

* I give permission to Mobility Services at University of Vaasa to share my contact information (university email) with students going to the same destination.
* I allow my host university to inform University of Vaasa on matters related to my exchange.
* I promise to inform University of Vaasa on matters related to my exchange and any changes.
* I accept the study grant \_\_\_\_\_\_\_\_\_ euros. ***(Mobility Services fill in the amount)***
* I confirm that I will obtain sufficient insurances for myself.
* I commit to studying a minimum of 5 ECTS/ month on exchange at host university and transferring the credits to my degree at University of Vaasa immediately after exchange.
* I commit to staying at exchange destination for a minimum of 2 months for studies (as a rule the whole term/academic year).
* I understand that I will leave on exchange on my free will and University of Vaasa is not
responsible for any events that might occur during the exchange and thus I cannot make any claims to University of Vaasa.
* I commit to participating in course OPIS0095 Responsible and Goal-Oriented Exchange 2 ECTS, at University of Vaasa, consisting of the following:
	+ Technical and Cultural orientation before the exchange
	+ Responsible Exchange Learning Journal
	+ Presentation video on my exchange destination
	+ Study Journal
	+ Travel Report
	+ Documents related to exchange: Learning Agreement, Letter of Confirmation, Transcript of Records

I have read and understood the conditions of the grant and I agree to follow the rules and regulations. I accept that my study grant can be reclaimed if I do not meet all set requirements for the grant.

**Date and signature:**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

CONDITIONS FOR TRAVEL GRANT

1. Exchange study period supported with travel grant lasts a minimum of 2 months, maximum of 12 months, and preferably the whole term/ academic year of host university.
2. Student completes a minimum of 5 ECTS per month on exchange during the exchange term at the host institution and credits are transferred to their degree pursued at the University of Vaasa immediately after the exchange.
3. Student submits and follows a Learning Agreement made before the exchange and updated if needed in the beginning of the exchange.
4. Student participates in orientation event and course OPIS0095 Responsible and Goal-Oriented Exchange, organised by Mobility Services at University of Vaasa.
5. After exchange, student submits a Travel Report, Transcript of Records, Letter of
Confirmation and other required documents to Mobility Services.
6. Student is responsible for obtaining sufficient insurances for themselves and their
personal belongings. Insurance shall cover costs resulting from illness or accident and also third party liability.
7. Host university at destination will not charge tuition fees.
8. The grant is used only to cover directs costs resulting from exchange (e.g. cost of travel, accommodation, residence permits, language training etc.).
9. In case student cancels or interrupts their exchange, they contact Mobility Services at University of Vaasa immediately and prepares to fully or partially return the grant.
10. Reclaiming the grant may be reconsidered if the reason for cancellation or interruption is
considered a force majeure reason.
11. Student failing to comply with these conditions is obliged to return the grant received from
University of Vaasa.
12. Student ensures that all information given in the exchange study process are correct.

Please submit the form to Mobility Services: outgoing.international@uwasa.fi