CONFIRMATION OF ACCEPTANCE OF THE EXCHANGE STUDY PLACE AND TRAVELLING GRANT CONDITIONS ACADEMIC YEAR 20\_\_\_\_\_ / 20\_\_\_\_\_ (NORDLUPS AND BILATERAL)

**Name and Student number:**

**Programme you are studying in:**

**Nationality:**

I accept the exchange study place offered to me

**Country of destination:**

**The exchange university:**

**Estimated time of the exchange (starting and ending date):**

The Mobility Services can publish my name in the list of students selected for an exchange.

I have physical or mental factors that might influence my exchange and should be notified to the host university so that they would know about it and could make the necessary arrangements

BY SIGNING THIS DOCUMENT:

* I give permission to the Mobility Services to give my contact information to students going to the same destination.
* I allow the host university to inform the University of Vaasa on matters related to my exchange.
* I promise to inform the University of Vaasa on matters related to my exchange and if there any changes.
* I accept the study grant \_\_\_\_\_\_\_\_\_\_\_\_EUR (filled by the Mobility Services).
* I confirm that I will obtain sufficient insurances for myself and my personal belongings. The insurance shall cover costs resulting from illness or an accident (doctor and hospital charges, including medical treatment and hospitalisation, medication, and costs resulting from interruption of the exchange). The insurance shall also cover personal belongings and third party liability.
* I will study a minimum of 20ECTS credits at the host university / semester and include them to my degree at the University of Vaasa IMMEDIATELY after the exchange.
* I will study at the host university for a minimum of 3 months, preferably the whole semester.
* I understand that I will leave on the exchange on my free will and the University of Vaasa is not responsible for the events that might occur during the exchange and thus I cannot make any claims to the University relating to those.
* I will participate in the course OPIS0095 Responsible and Goal-Oriented Exchange 2 Cr, at the University of Vaasa, consisting of the following sections: (dates & times announced later).

- Practical and Cultural orientation before the exchange

- Responsible Exchange -lecture

- Presentation video about the exchange destination

- Learning diary

- Returning required documents

I have read and understood the conditions of the travelling grant (the following page) and I agree to follow the rules and regulations. I accept that my study grant can be recollected if I do not meet all the set requirements for the travelling grant

**Date and signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

SUBMIT THE FORM TO MOBILITY SERVICES

THE CONDITIONS FOR THE TRAVELLING GRANT (KEEP THIS DOCUMENT)

1. The core conditions for the travelling grant

* The exchange study period lasts a minimum of 3 months, maximum of 12 months, preferably the whole semester of the host university (please note that a full year’s exchanges are not possible for international students studying in Master’s Degree Programmes at the University of Vaasa,. exception double degree).
* The student completes a minimum of 20 ECTS credit points during the exchange semester at the host institution that will be included into the degree pursued at the University of Vaasa.
* The student returns to complete the pursued degree at the University of Vaasa.

Students failing to fulfill these conditions are obliged to return the grant given by the University of Vaasa.

2. Students receiving the exchange study grant / stipendium commit to the following conditions:

1. The grant is used only to cover the costs resulting from organising the exchange period (e.g. cost of travel, accommodation, residence permits, language training).
2. The student participates in the orientation events organised by the Mobility Services of the University of Vaasa.
3. The student follows the Learning Agreement (made before the exchange and from the host university)
4. In case the exchange study period is interrupted or cancelled the student immediately contacts the Mobility Services of the University of Vaasa and prepares to return the study grant fully or partially.
5. The student is responsible for obtaining the required insurance
6. The student completes a minimum of 20 ECTS credit points during the exchange semester at the host institution that will be immediately included into the degree pursued at the University of Vaasa
7. After the exchange period, the student returns an Exchange Study Report (form provided by the Mobility Services), transcript of records of the host institution, and the Letter of Confirmation (form provided by the Mobility Services).
8. The student confirms that all the information given in the exchange study process are correct.

3. Cancellation or interruption of the exchange study period

* If the exchange studies are cancelled prior or during the period of exchange the student prepares to fully or partially return the study grant.